

Quantum and Worthington High Schools

Minutes of the Meeting of the Board of Directors

Wednesday, February 22, 2023
1:00 – 2:30 PM

Quantum Charter High School
1275 Gateway Boulevard, Boynton Beach, FL 33426
561-293-2971

In attendance:

Board: Dr. Beverlyann Barton, Bishop Tom Douglas, Dr. Yvette Coursey

Atty/CPA: John Hearn, Ed Langdon (by Teams)

Schools: Ron McCarthy, Ashley Gambrill

ALS: David Zeiler (by Teams), Adrianna Kimbrel, Greg Engeman

1. Public Sign-in: None present

2. Call to Order: 1:28 PM

3. Welcome and Introductions:

4. Public Comment: None

5. Board Action Items:

(Note: All board action is representative of action for both schools unless otherwise noted)

a. Review / Approve Minutes from October 4, '22 Board Meeting
Motion to approve: Bishop Douglas; Second: Dr. Coursey;
Vote: Unanimous approval

b. Review / Approve Financial Reports from Sept. '22 – Dec. '22
Motion to approve: Bishop Douglas; Second: Dr. Coursey;
Vote: Unanimous approval

c. Review / Approve TY 2022 990 Tax Return
Motion to approve: Bishop Douglas; Second: Dr. Coursey;
Vote: Unanimous approval

- d. Review / Approve Attorney John Hearn Memo
 Motion to approve: Bishop Douglas; Second: Dr. Coursey;
 Vote: Unanimous approval
- e. Review / Ratify Commendable Rating Bonus Plan for both schools, as approved by staff
 Motion to approve: Bishop Douglas; Second: Dr. Coursey;
 Vote: Unanimous approval
- f. Review / Approve Middle School Program
 Motion to approve: Bishop Douglas; Second: Dr. Coursey;
 Vote: Unanimous approval
- g. Review / Approve Board Funding Items:
 Motion to approve: Dr. Coursey; Second: Bishop Douglas;
 Vote: Unanimous approval

BOARD FUNDING PROPOSAL		
Need	Cost	Rationale
Graduation Coach (Behavior Interventionist, Title I Coordinator, SBT Leader) (Quantum and Worthington)	1.0 FTE	-Robust SBT Team (Palm Beach SD Charter Priority) -Improve student retention and academic outcomes -Title I Compliance
ESOL Teacher (Worthington)	1.0 FTE	-Improve retention and outcomes for this population -Marketing/sales plus for feeder schools
2 Translation Devices (Main Office & Student Entry) (Worthington)	2200 Each	Home - TranslateLive Interpretation and Translation Software 2200 for device and services for 3 years
Additional Staff Recognition (Quantum and Worthington)	1500	-School Culture/Staff Recognition
Clubs Start Up (Quantum and Worthington)	2,250	-3 clubs (750 each) -Equipment
ASB Start Up (Worthington)	2,000	-SWAG -Supplies
English Books (Worthington)	\$1500 (10 copies)	English Books for WHS.docx
Student Scholarships	Board Conversation	Discussion Item

h. Review / Approve Out-of-Field Waivers:

Motion to approve: Bishop Douglas; Second: Dr. Coursey;
Vote: Unanimous approval

School	Teacher	Classes Taught Assignment(s)	Assignment Start Date	Certification(s) Held	Out-of-Field Area/Classes
WHS	Boli Kabwasa	Math	02/2023	ESE	Math
WHS	Nicholas Acosta	English	01/2023	Temporary Eng 6-12	English
WHS	Larry Manning	Math	10/2022	ESE	Math

i. Review / Approve New Employees:

Motion to approve: Bishop Douglas; Second: Dr. Coursey;
Vote: Unanimous approval

School	Staff Member Name	Position
QHS	Kira Dowdy	Science Teacher
QHS	Nadine Williams	Math Interventionist
QHS	Paula Hicks	Reading Interventionist
WHS	Boli Kabwasa	Math teacher
WHS	Cheryl Nunamacher	ESE Teacher
WHS	Marlo Larsen	ESE Teacher
WHS	Nicholas Acosta	English Teacher
WHS	Kimberly Jerido	Data Specialist
WHS	Rashida Frank	Science Teacher

j. Review / Approve Amended '22-'23 School Calendar

Motion to approve: Dr. Coursey; Second: Bishop Douglas;
Vote: Unanimous approval

k. Review / Approve Cost Sharing Amendment to Management Agreement

Motion to approve: Dr. Coursey; Second: Bishop Douglas;
Vote: Unanimous approval

l. Any other business properly coming before the board:

6. Discussion Items:

- a. School Reports:
- b. Regional Director Report:
- c. Board: Student Scholarships
- d. Other Discussion items:

7. Adjournment: 3:01 PM

Approved by:

Thomas Douglas Chair
Name / Title

06/14/2023
Date

Quantum and Worthington High Schools

Minutes of the Meeting of the Board of Directors

Monday, February 5, 2024
12:00 – 1:30 PM

Quantum Charter High School
1275 Gateway Boulevard, Boynton Beach, FL 33426
561-293-2971

In attendance:

Board: Bishop Thomas Douglas, Dr. Beverlyann Barton, Dr. Yvette Coursey

Schools: Ron McCarthy, Ashley Gambrill

Atty/CPA/Auditor: John Hearn (by phone), Ken Ruth (by phone), Stacy McCrady (by phone)

ALS: Adrianna Kimbrel, Greg Engeman

1. **Public Sign-in:** None present
2. **Call to Order:** 12:22 PM
3. **Welcome and Introductions:**
4. **Public Comment:** None
5. **Board Action Items:**

(Note: All board action is representative of action for both schools unless otherwise noted)

- a. **Review / Approve Minutes from Sept. 13, 2023**
Motion to approve: Dr. Coursey; Second: Dr. Barton; Vote: Unanimous approval
- b. **Review / Approve 2022-23 Financial Audits**
Motion to approve: Dr. Coursey; Second: Dr. Barton; Vote: Unanimous approval

- c. Review / Approve 990 Tax Returns/Sign E-File
Motion to approve: Dr. Coursey; Second: Dr. Barton; Vote:
Unanimous approval
- d. Review / Approve Proposed Settlement Agreement Regarding
Referendum Payments from Palm Beach County Schools
Motion to approve: Dr. Coursey; Second: Dr. Barton; Vote:
Unanimous approval
- e. Review / Approve request for early renewal of Quantum and
Worthington HS's and include Middle School Program
Motion to approve: Dr. Barton; Second: Dr. Coursey; Vote:
Unanimous approval
- f. Review / Approve Authorizing ALS to apply for a new school
in Palm Beach County
Motion to approve: Dr. Barton; Second: Dr. Coursey; Vote:
Unanimous approval
- g. Review / Approve Title I/Unisig Budget Reimbursement
quarterly approval for Quantum and Worthington
Motion to approve: Dr. Coursey; Second: Dr. Barton; Vote:
Unanimous approval
- h. Review / Approve Financial Reports from Aug. '23 – Dec. '23
Motion to approve: Dr. Barton; Second: Dr. Coursey; Vote:
Unanimous approval
- i. Review / Approve Out-of-Field Waivers:
Motion to approve: Dr. Barton; Second: Dr. Coursey; Vote:
Unanimous approval

School	Teacher	Classes Taught Assignment(s)	Assignment Start Date	Certification(s) Held	Out-of-Field Area/Classes
Worthington	Molly Dezura	English 6-12	8/2023	English 6-12	ESOL

- j. Review / Approve New Employees:
 Motion to approve: Dr. Coursey; Second: Dr. Barton; Vote:
 Unanimous approval

School	Staff Member Name	Position
Quantum	Rico Ramirez	EAS

- k. Review / Approve the following Policies:
 Motion to approve: Dr. Coursey; Second: Dr. Barton; Vote:
 Unanimous approval

Travel Reimbursement Policy: The policy states that the school shall reimburse administrative, professional, and support employees, and school officials, for travel costs incurred in the course of performing services related to official business as a federal grant recipient. This is required for the 21st CCLC Grant as it aligns with federal funds.

Procurement Policy: The policy states the procurement of goods and services shall be made by the procurement officer/authorized agent following accounting policies and procedures that comply with generally accepted accounting principles, that are in the best interest of the school, and follow federal guidelines. This is required for the 21st CCLC Grant as it aligns with federal funds.

Segregation of Financial Duties Policy This policy describes the relationship between ALS and the Board in dealing with financial transactions. This policy is specific to the CSP grant.

Inventory Control Policy: This policy is stating that we will inventory any items for grant-funded equipment. We already conduct inventory; we just need a policy for the 21st Century grant.

Records Retention Policy: This policy pertains to all records and documents, regardless of physical form or characteristics, which have been created or received by school. The policy aligns with FL record retention and destruction.

Student Enrollment and Admissions Policy: The policy just describes what we need to do if we need to have a lottery because we reached our enrollment capacity.

Family Education Rights and Privacy Act (FERPA) & Personally Identifiable Information (PII)-Information The Family Education Rights and Privacy Act (FERPA) is a federal law that affords parents the right to have access to their children's education records, the right to have records amended, the right to have partial control over the disclosure of personally identifiable information from the records and the right to file a complaint with the U.S. Department of Education with alleged failures to comply with requirements of FERPA.

Special Magistrate for Unresolved Student Welfare Complaints -The State Board of Education adopted Rule 6A-6.0791, Florida Administrative Code

(F.A.C.), Special Magistrate for Unresolved Student Welfare Complaints at Charter Schools. This rule applies to all charter schools and creates a process to resolve parent complaints.

Educational Records and Privacy

See Attachment “*ALS Policies on Educational Records and Privacy*”

Context: Florida State Board of Education **Rule 6A-1.0955 Education Records** applies to education records maintained to facilitate the instruction, guidance, and educational progress of students in programs operated under the authority and direction of a district school board or other agency or institution.

Rule 6A-1.0955 covers various aspects of maintaining student records in a way that seeks to protect the rights of students and parents. The presented policy is in alignment with the State Board Rule and upon approval, copies will be made available on each school website. This documented policy does not represent a departure from current or historical practice with the exception of one materially new requirement noted as request #2 below.

Parental Authorization for Deviation from Student’s Legal Name Form in compliance with Florida Administrative Code 6A-1.0955

See Attachment “*Parental Authorization for Deviation from Student’s Legal Name Form*”

Context: On July 19, 2023, the Florida State Board of Education modified Rule 6A-1.0955 Education Records to include a section requiring written parental consent for the use of student names other than their legal names.

The following section outlines the revised language:

“Each school board must adopt a policy for educational records which must include.... provisions for parents to specify the use of any deviation from their child’s legal name in school. School districts will develop a form to obtain parental consent along with any required documentation, as appropriate.” Rule 6A- 1.0955(8)(m), F.A.C.

What this new rule means is that any deviation from a child’s legal name will require written parental consent. To be clear, this does mean that a parent or guardian must provide written consent for nicknames and shortened names.

The proposed form will be included in our new student enrollment package and available in our main office upon request from parents.

Safety and Privacy in Restrooms and Changing Facilities

See Attachment “*ALS Policies on Safety and Privacy in Restrooms and Changing Facilities*”

Context: Following the 2023 passage of Florida Statute 553.865 known as the “Safety in Private Spaces Act” the Florida State Board of Education **Rule 6A-10.086 Designation of Restrooms and Changing Facilities in K-12 Educational Institutions** was substantially reworded to require compliance by all charter schools with the new statute.

The proposed policy is in alignment with the requirements defined in the statute and subsequent rule and makes clear per the law that restrooms are only to be used in accordance with one’s biological sex.

Should school administration face a circumstance in which this policy poses concern for a student who identifies differently than their biological sex, they have the authority to allow for the use of on-campus single stall restrooms currently identified as uni-sex primarily for staff and guest use.

I. Any other business properly coming before the board:

6. Discussion Items

- a. Regional Directors Report
- b. School Reports:
- c. New Board Members:
- d. Other Discussion items:

6. Adjournment: 2:03 PM

Approved by:

 Chair

Name / Title

06/06/2024

Date

Quantum and Worthington High Schools

Minutes of the Board of Directors Meeting

Tuesday, October 4, 2022

1:30 – 3:00 PM

Worthington High School

1711 Worthington Road, West Palm Beach, FL 33409

561-537-5696

In attendance: Br. Beverlyann Barton, Bishop Thomas Douglas, Dr. Yvette Coursey

Atty/CPA: John Hearn, Ed Langon (by phone)

Schools: Ashley Gambrill, Ronald McCarthy

ALS: Adrianna Kimbrel, Greg Engeman, Jean-Charles Rebenski

1. Public Sign-In: None in attendance

2. Call to Order: 1:44 PM

3. Welcome and Introductions:

4. Public Comment: None

5. Board Action Items

(Note: All board action is representative of action for both schools unless otherwise noted):

a. Review / Approve Minutes from June 7, 2022 Meetings: Annual and Budget Board Meetings

Motion to approve: Bishop Douglas; Second: Dr. Coursey; Vote: Unanimous approval

b. Review / Approve 2021-22 Financial Audits Contingent upon approval of Board CPA and Board Attorney

Motion to approve: Dr. Coursey; Second: Bishop Douglas; Vote: Unanimous approval

c. Review / Approve Budget Amendments

Motion to approve: Bishop Douglas; Second: Dr. Coursey; Vote: Unanimous approval

- d. Review / Approve TSIA Plan
Motion to approve: Bishop Douglas; Second: Dr. Coursey; Vote: Unanimous approval
- e. Review / Approve Financial Reports from May '22 – August '22
Motion to approve: Bishop Douglas; Second: Dr. Coursey; Vote: Unanimous approval
- f. Review / Approve Campus Parent Representatives:
Quantum HS: Sparkle Saulter
Worthington HS: May Bennett
Motion to approve: Dr. Coursey; Second: Bishop Douglas; Vote: Unanimous approval
- g. Review / Approve Authorizing the Chair or her/his designee to approve Out-of-Field Waivers between board meetings, and to have those approvals ratified at next possible meeting
Motion to approve: Bishop Douglas; Second: Dr. Coursey; Vote: Unanimous approval
- h. Review / Approve Out-of-Field Waivers:
Motion to approve: Dr. Coursey; Second: Bishop Douglas; Vote: Unanimous approval

School	Teacher	Classes Taught Assignment(s)	Assignment Start Date	Certification(s) Held	Out-of-Field Area/Classes
Quantum	Amanda Bernard	English 9-12	08/10/2022	Social Science 6-12	English
Quantum	James Ramirez	ESE Business Ed	08/10/2022	ESE	Business Ed
Worthington	Leroy Scott	Science Phys Ed	8/30/2022	Chemistry	Mid Grades Sci Phys Ed
Worthington	Larry Manning	Dig Info Tech	8/10/2022	ESE	Dig Info Tech

- i. Review / Approve New Employees:
Motion to approve: Dr. Coursey; Second: Bishop Douglas; Vote: Unanimous approval

School	Staff Member Name	Position
Quantum	Amanda Bernard	English Teacher
Quantum	Molly Ann Dezura	English Teacher
Quantum	Sonise Benedict	Reading Teacher(pending)
Quantum	Ilani Davi	ESE Teacher
Quantum	Aretta Combs	Social Studies
Quantum	Cheryl Miller	Attendance Coordinator

Quantum	Shade Randle	FSS
Quantum/Worthington	Sparkle Saulter	Shared FSS
Worthington	Thomas Perrin JR	Sub Teacher
Worthington	Leroy Scott	Science Teacher
Worthington	James Bretney	Math Teacher
Worthington	Elizabeth Lopez	ESE Contact
Worthington	Mitchell Nath	Sub Teacher

j. Review / Approve School Improvement Plans:
 Motion to approve: Bishop Douglas; Second: Dr. Coursey; Vote:
 Unanimous approval

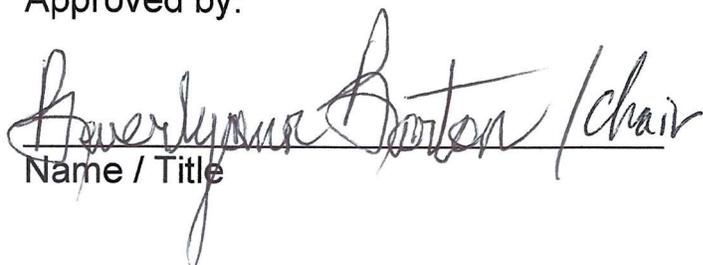
k. Any other business properly coming before the board:

6. Discussion Items

- a. Regional Directors Report/ School Reports:
- b. EOY Results Report:
- c. Other Discussion items:

7. Adjournment: 3:06 PM

Approved by:

 /chair
 Name / Title

Feb. 22, '23
 Date